



**Saturday, October 10, 2015 from 4pm - 9pm**  
**Jefferson Elementary School**

**Vendor Contract**

**Your contract, certificate of insurance, temporary food permit and payment MUST be received by September 18, 2015 in order to participate in this event. Taste the Good Life wants to give all vendors an opportunity to be included in promotions prior to the event.**

1. Habilitat Inc. will provide each vendor a space to use for the duration of the event. Food vendors will pay a fee of \$225 for the use of the space and other vendors will pay \$125. Submit cash or checks payable to HABILITAT INC. Contracts, payments, copies of food permits and COI must be submitted to Habilitat Inc. no later than **September 18, 2015**. Mailed payments may be sent to:

Taste the Good Life  
Attn: Ryan Spencer  
P.O. Box 1651, Kaneohe, HI 96744

OR

Email: [give@habilitat.com](mailto:give@habilitat.com)

(Returned checks will be assessed a \$25.00 service charge in accordance with Chapter 40-35.5 H.R.S. Payment must be then made in cash including the service charge.)

2. Vendors must have their business licenses and permits required to sell food in the State of Hawaii available. All State Department of Health codes, Fire Codes and regulations apply for this event. All vendors must have up to date fire extinguishers. Everyone must have a 2A:10BC fire extinguisher unobstructed and readily available for use. All deep frying vendors must have at least one 40B or Class K extinguisher as well as the 2A:10BC.

3. The State of Hawaii requires vendors to carry general liability coverage in the amount of \$1,000,000 per incident of personal injury with the State of Hawaii -Department of Education and Habilitat Inc. named as the additional insured. The certificate of insurance (COI) must be received prior to the event. The insured's address is:

State of Hawaii-Dept. of Education  
Jefferson Elementary  
324 Kapahulu Ave  
Honolulu, HI

Habilitat, Inc.  
P.O. Box 801  
Kaneohe, HI 96744

4. Vendors will provide their own equipment (tents, tables, chairs, hand washing stations, extension chords, power sources, etc.) necessary to participate in the event. Any propane Tanks must be outside of any food trucks, secured properly to prevent physical damage, and must be 5 feet away from any exterior source of ignition. Any gasoline must be in a self closing safety gasoline can. The safety can must be separated from an open flame by a minimum distance of 10 feet. Solid fuel, open flame, or deep frying cooking shall not take place under any tent or building overhang. All vendors are responsible to contain and correctly dispose of any oil.

5. Vendors must provide a trash receptacle at their location. Vendor trash must be placed into the dumpster that is specified for the event.
6. Vendors' staff will be appropriately clothed and groomed, and will conduct themselves in a professional manner.
8. Habilitat Inc. does not assume responsibility for any theft, vandalism, or damage to vendor's property.
9. Habilitat Inc. does not assume responsibility for any injuries or illnesses that may occur to any customer as a result of the vendor's products.
10. Habilitat Inc. does not assume responsibility for any injuries or illnesses claimed by the vendor or vendor's employees while participating in this event.
11. Vendors will have access to the location no earlier than 2pm, unless you receive prior approval to do so. Vendors will be directed to their respective areas as they come on to campus. Vendors must clear the area by 10pm. Vendors must leave the area as it was prior to the event.
12. Vendors using tents of any kind must use weights to secure the tent. No tents will be secured directly to the ground.
13. Vendor agrees to assume all responsibility for any damages or claims that may arise in connection with the vendor's presence or vendor's activities of any kind while at this event.
16. The Department of Health and/or the Fire Marshal may come to inspect vendors at any time during the event. Vendors who are not compliant will immediately shut down sales to the public.
17. Vendors will not be selling any drinks at this event. Habilitat will have a designated booth to sell beverages for fundraising.

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Business Name

Address

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Email

Phone number

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Vendor Signature

Date

### **Habilitat acknowledgement**

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Signature

Date